

# **Bret Harte Booster Club Meeting Agenda**

*(Notes following agenda)*

**March 23, 2021**

## **I. Old Business- Britt Cain**

- A. Belinda said that the ice machine was connected in February and she sent a thank you email to Booster Club on behalf of Bret Harte staff.

## **II. New Business - Britt Cain**

- A. I've been advertising the open board positions for next school year in Alanna's email, Booster Facebook page and have reached out to Simonds, Williams and Graystone Elementary. Other ideas? Maybe change wording? Maybe send info out on Register My Athlete? Give info to coaches to give to parents? Board members send emails to friends?
- B. I've updated the BH Athletics website & Facebook page with the updates on Spring sports.
- C. In May we will plan to approve the budget for next school year. Mijin, Kristin, Nelly, Carrie & I can work on budget together and present it to the board
- D. Is there a way we can get Booster hoodies out of Booster closet for board members?

## **III. Athletic Director Report: Nelly Aguirre**

- A. Updates on return sports
- B. Any updates from the district about other capital improvement projects?

## **IV. Faculty Adviser Report: Carrie Genise**

- A. Update on Wifi Extenders for campus

## **V. Vice President Report - Jen McLaughlin**

- A. Updated sports donation form for Spring sports

## **VI. Treasurer Report- Mijin Ro**

Checking Balance as of 3/15/21 \$106,030.43

Savings acct \$1,642.49

Feb Income: \$500 Donation-City of SJ grant from J.Khamis office.

\$191 Fundraising-Webstore school logo items (6checks)

\$4.72 Escrip

FebExpense: \$100 TE Equipmt. Punching bags @2

To process: Cardio Equipmt maintenance \$1000 Gym Precision

CPR training for coaches @3 @\$80/coach

WiFi Extenders and installation \$?

YTD income \$1,261.08

YTD expense \$9,134.58 (\$4785.07 carried over from previous school yr)

## **VII. Equipment Coordinator Report: Kristin O'Leary**

- A. Update on ordering equipment for Spring sports - tennis balls and basketballs

## **VIII. Community Club Representatives Report: Thao Vu-Dring & Sarah Hamilton**

Sarah's questions:

[1] Do we have enough inventory of equipment needed for our spring sports and in-person PE? Should we be buying any items now?

[2] Should we go ahead and examine/improve the condition of the field (still riddled with squirrel holes?) and other areas which might be useful for after-school sports and in-person PE?

Update from BHCC meeting on 3/16:

[1] Principal Alanna's update:

- Sports: Already discussed.
- In-person instruction: 40% of families district-wide want to return their students to in-person learning, starting April 21st. The school is working on health and safety protocols for in-person instruction, and working on maintaining high-quality distance learning for the other 60% of families. Starting April 21st, campus will still be closed except for students attending classes in person. So no one will be allowed to drop by the office in person, without specific health screening and appointments -- until health conditions improve and restrictions are lifted further.

- 8th grade promotion: Alanna and other middle school principals are waiting for district guidance, not expected until early May unfortunately. Cafeteria capacity is big enough for an 8th grade dance under normal circumstances, but not this year with physical distancing. Regular promotion gatherings are unlikely this year. Instead, BHCC will focus on a drive-through event (if allowed at the end of the school year) and publicity (some sort of flare or decoration on campus). This year, could we re-purpose last year's 2 banners? Who has them now?

[2] Upcoming Events:

- Career Day possibly May 19th or 20th
- Virtual science assembly during lunch, date TBD
- Hopefully 2 more staff appreciation lunches this year (the first one was recent and was greatly appreciated)

[3] Healthy Student Lunches: Stephen (BHCC) and Thao (Booster Club) will write up info and forward it to Alanna for the Leadership class to present to the student body.

# **Bret Harte Booster Club Meeting Notes**

## **March 23, 2021**

Attendees: Britt Cain, Nelly Aguirre, Thao Vu-Dring, Heather Smith, Jen McLaughlin, Carrie Genise, Kristin O'Leary

Meeting called to order at 7:06PM

No minutes to approve; previous months approved over email

### **I. Old Business- Britt Cain**

- A. Belinda said that the ice machine was connected in February and she sent a thank you email to Booster Club on behalf of Bret Harte staff.

### **II. New Business**

- A. Britt has been advertising the open board positions for next school year in Alanna's email, Booster Facebook page and have reached out to Simonds, Williams and Graystone Elementary.
  - 1. Potentially change the wording to indicate that positions are needed to continue sports, etc. Put more urgency in message/outreach
  - 2. Can we send something out in register my athlete? Nelly believes it shouldn't be an issue. Britt to draft message and send to Nelly/Sylvia
  - 3. Any current board members should reach out to anyone they know that might be interested
  - 4. Include in any tours for incoming 6th graders/new students, although trying to avoid papers. Maybe poster at entrance as parents drop off students or in link with information on the email sent to students [dates pending approval from district - target first week of April]
  - 5. Want to be able to approve new board in May meeting
- B. Britt updated the BH Athletics website & Facebook page with the updates on Spring sports.
- C. In May we will plan to approve the budget for next school year. Mijin, Kristin, Nelly, Carrie & Britt will work on budget together and present it to the board
- D. Carrie can get the Booster hoodies out of Booster closet for board members; Will drop at Britt's house for distribution

### **III. Athletic Director Report: Nelly Aguirre**

#### A. Updates on return sports

1. Thank you to everyone for patience on decision to move forward with sports
2. Last week met with interested coaches on guidelines, procedures, restrictions, etc
3. Most of the coaches decided to move forward with participating
  - a) Coaches certifications are updated
    - (1) Only 2 needed the CPR training and need to submit receipts to Mijin for reimbursement
  - b) Coaching agreements updated and pending Alanna's approval (hoping by Friday)
  - c) Send blast message to students, but many need physical which can't be waived. Need physical by first day of practice
  - d) 4 sports moving forward: Team Handball (1 coach with 15 students), Track & Field (3 coaches with 15 kids each), Tennis (1 coach with 30 students in 2 groups), Basketball (2 coaches with 1 group of 15 kids)
  - e) All coaches have submitted plans on skills development and conditioning - coaches and plans will be shared with board
  - f) Coaches will need PPE (surgical masks) and sanitizer for the season - preferably by Friday
    - (1) Nelly checking if district approved sanitizer needs to be used (similar to PE)
    - (2) 6-7 coaches, depending on 3rd track coach
    - (3) Potential to purchase from Costco for bulk discount (Britt to check)
    - (4) Will check budget to see where money can come from
4. Basketball coach requested to get outdoor basketball courts repaired from cracks and holes [not probable in this season but may be able to add to the list of future improvements]
5. Some coaches holding tryouts and others are first come first served
6. Students can only be in 1 cohort, including outside leagues
7. Uniforms will not be distributed and students will not be allowed to change (must come to school in appropriate clothing for their sports)

#### B. Capital improvement projects

1. Nelly had conversation with Alanna and she has asked us to narrow down the list of requests to prioritize the really important ones
  - a) (Priority 1) Tennis wind screens - coach has been asking for these
  - b) (Priority 2) Track perimeter for PE and Track & Field
2. Maybe putting in some owl boxes (or other predators like snakes) would help with controlling the ground squirrel population (covering the holes isn't helping)
  - a) Heather to check with Boy Scouts to see if anyone might be interested in building owl boxes

#### **IV. Faculty Adviser Report: Carrie Genise**

- A. Wifi Extenders for campus
  1. Alanna doesn't see wifi extenders happening until all secondary schools have it; Equitability issue
  2. Would like to see requests go through still - need even outside of COVID
- B. Discussing options in PE - allowed to team teach. Potential for 1 teacher to teach online and another to teach in person without adjusting student's schedules
- C. District resurfaces tennis courts, team handball courts, basketball courts in rotation basis and we have a ways to go before re-done. Estimate every 7 years to refinish.

#### **V. Vice President Report - Jen McLaughlin**

- A. Updated sports donation form for Spring sports draft send out to board
  1. Arianna replied with adding context around "In a regular school year, 800 students...."
  2. Couple coaches didn't want to ask for donations so wanted to ensure there is an option to not donate this year - option on form to not donate

#### **VI. Treasurer Report- Mijin Ro**

Checking Balance as of 3/15/21 \$106,030.43

Savings acct \$1,642.49

Feb Income: \$500 Donation-City of SJ grant from J.Khamis office.

\$191 Fundraising-Webstore school logo items (6checks)

\$4.72 Escrip

FebExpense: \$100 TE Equipmt. Punching bags @2

To process: Cardio Equipmt maintenance \$1000 Gym Precision  
CPR training for coaches @3 @\$80/coach  
WiFi Extenders and installation \$?

YTD income \$1,261.08

YTD expense \$9,134.58 (\$4785.07 carried over from previous school yr)

**VII. Equipment Coordinator Report: Kristin O'Leary**

- A. Ordered tennis balls and basketballs along with carrying bag for the basketballs
- B. Once items arrive, items can be brought to school and they will hand deliver to the coaches
  - 1. Coaches will be keeping all equipment after practices
- C. We can order the team handball jerseys this year so coach is good to go for next year (double sided jersey)

**VIII. Community Club Representatives Report: Thao Vu-Dring & Sarah Hamilton**

- A. Update from BHCC meeting on 3/16:
  - 1. [1] Principal Alanna's update:
    - a) Sports: Already discussed.
    - b) In-person instruction: 40% of families district-wide want to return their students to in-person learning, starting April 21st. The school is working on health and safety protocols for in-person instruction, and working on maintaining high-quality distance learning for the other 60% of families. Starting April 21st, campus will still be closed except for students attending classes in person. So no one will be allowed to drop by the office in person, without specific health screening and appointments -- until health conditions improve and restrictions are lifted further.
    - c) 8th grade promotion: Alanna and other middle school principals are waiting for district guidance, not expected until early May unfortunately. Cafeteria capacity is big enough for an 8th grade dance under normal circumstances, but not this year with physical distancing. Regular promotion gatherings are unlikely this year. Instead, BHCC will focus on a drive-through event (if allowed at the end of the school year)

and publicity (some sort of flare or decoration on campus).  
This year, could we re-purpose last year's 2 banners? Who has them now?

2. [2] Upcoming Events:
  - a) Career Day possibly May 19th or 20th
  - b) Virtual science assembly during lunch, date TBD
  - c) Hopefully 2 more staff appreciation lunches this year (the first one was recent and was greatly appreciated)
3. [3] Healthy Student Lunches: Stephen (BHCC) and Thao (Booster Club) will write up info and forward it to Alanna for the Leadership class to present to the student body.

Next Meeting to be schedule over email

8:10 Meeting adjourned.