

Bret Harte Booster Club Meeting Agenda
November 10, 2020
(October meeting was canceled due to distance learning)

- I. Approval of September Meeting Minutes**

- II. Old Business: Britt Cain**
 - A. The Community Club was able to find a new firm to do the taxes for both clubs.
 - B. Our previous CPA was able to receive an abatement from the IRS for the late fees since her husband was in the hospital.

- III. New Business: Fundraising Ideas**
 - A. Bret Harte Merchandise
 - B. Poinsettia fundraiser
 - C. Other ideas
 - D. Would proceeds be used for capital improvements?

- IV. Athletic Director Report: Nelly Aguirre**
 - A. Any updates on sports for Spring?
 - B. Updates on getting started on one or two capital improvement projects?

- V. Faculty Adviser Report: Carrie Genise**

- VI. Treasurer Report- Mijin Ro**
 - A. Annual School Connected Organization forms were submitted to SJUSD.

- B. Mijin has been working with Community Club treasurer to get them information they need to complete insurance renewal and taxes for both clubs.

VII. Equipment Coordinator Report: Kristin O'Leary

VIII. Community Club Representatives Report: Thao Vu-Dring & Sarah Hamilton

- A. Any updates from Community Club?

IX. Run Turkey Run Report- Ariane Jubert

Bret Harte Booster Club Meeting Notes November 10, 2020

Attended (via Zoom): Nelly Aguirre, Britt Cain, Thao Vu-Dring, Heather Smith, Carrie Genise, Sarah Hamilton, Jen McLaughlin, Ariane Jubert

Regrets: Mijin Ro, Kristin O' Leary

Meeting started at 7:07PM

I. Approval of September Meeting Minutes

- A. September meeting minutes approved
 - 1. Ariane made a motion to approve the September meeting minutes, Sarah seconded.
 - 2. All voted in favor

II. Old Business: Britt Cain

- A. The Community Club was able to find a new firm to do the taxes for both clubs
 - 1. Will split \$300-\$350 between both clubs (depends on the number of forms needed)
- B. Our previous CPA was able to receive an abatement from the IRS for the late fees since her husband was in the hospital.

III. New Business: Fundraising Ideas

- A. Bret Harte Merchandise
 - 1. Got ideas from Leland

- a) Blanket company no longer in business
- b) Chairs are popular however no profit
- c) Clothing from CA Sports Design is the best bet for raising money- sell at 2x the cost.
 - (1) Brian stopped by BHMS and talked about a design addition to BHMS apparel that would related to the community (ie: "Almaden Valley Strong")
 - (2) Can do pick-up window at CA Sports
 - (3) Could add masks to the offering with Almaden or BHMS
 - (4) Nelly to follow-up on who can be in contact with Brian and will also see if there is a school website where product is available that we can look at
 - (5) Would need to determine what we want, what profit we want, who would control the website, etc?
 - (6) Look at hats, pajamas, masks, beanies - potentially with a bronco rather than saying Bret Harte. Try to make applicable to BH, Leland, and general community

B. No other ideas discussed

IV. Athletic Director Report: Nelly Aguirre

- A. Any updates on sports for Spring?
- B. Updates on getting started on one or two capital improvement projects?
 - 1. Alanna has been in contact with District Office to see what we can work on.
 - 2. Alanna will have an update by end of December or beginning of January on what items from proposal can be covered by district.
 - 3. Booster can pay for things not covered by district
 - 4. Project must go through formal approval by district and contracted by the district. Contractors must be paid on a union scale, even if not union workers
 - 5. Unable to do fence around perimeter the BHMS grass area as we need to maximize space for social distancing in evacuation
 - 6. Once item not on Carrie's list is filling in the holes in the grass left by the ground squirrels and gophers. Nelly will add to the list
- C. Season sport guidelines haven't been drafted for middle school. Waiting for direction

1. If we offer sports in spring, both DL and in-person students can participate
- D. Meeting earlier today to discuss considerations of returning to school
 1. Site safety team to determine safest way to return to school for all students and staff. Member from every department, admin team members, and classified staff

V. Faculty Adviser Report: Carrie Genise

- A. PE hasn't gotten the go ahead to use equipment during PE yet
- B. Planning for potential cleaning solutions if allowed to use equipment
- C. If we get the go ahead to use equipment, will purchase more equipment to use
- D. Pending final guidelines to determine what PE can and can't do and how to do in-person and DL activities simultaneously. Same goes for electives like music, art, etc.
- E. Group discussed personal thinking around remaining DL vs. in-person returns

VI. Treasurer Report- Mijin Ro [Absent - no additional update]

- A. Annual School Connected Organization forms were submitted to SJUSD.
- B. Mijin has been working with Community Club treasurer to get them information they need to complete insurance renewal and taxes for both clubs.

VII. Equipment Coordinator Report: Kristin O'Leary [Absent - no update]

VIII. Community Club Representatives Report: Thao Vu-Dring & Sarah Hamilton

- A. Thao attended the last Community Club meeting, but nothing pertinent to the booster club meeting
- B. Sarah attended - September meeting. Not much relevant to Booster Club - approved budget for the year and discussed what would be the same or different
 1. Community Club has a facebook page, Booster Club doesn't. Community Club offered to advertise for Booster Club is needed.
 2. Donations are low this year and they are having issues getting support for teachers

IX. Run Turkey Run Report- Ariane Jubert

A. Included in the fundraising discussion - Run Turkey Run event cancelled for this year

Meeting Adjourned at 7:56PM