

Bret Harte Booster Club Meeting November 13, 2019

Present: Erin Poole, Stacy Pimental, Nicole Caltagirone, Bharathi Shamanna, Meredith Shyy, Britt Cain, Carrie Genise, and Maryann Goodwin

Meeting Begins at 7:35

I. Approval of October 16, 2019 Meeting Minutes

Motion to approve minutes M/S/A

II. Old Business: Erin Poole

- A. Sports donation check went to Community Club
 - 1. Did we get this straightened out
 - a) Since we share a tax ID with Community Club they get all checks and we get reimbursed from them.
Action Item: Check the email address
- B. Holly Case- any action items for BC regarding her stipend vs. payroll
 - 1. We don't have to do anything regarding stipend vs. payroll

III. New Business: Erin Poole

- A. Open Board positions for 2020/2020
 - a. Jen McLaughlin - VP Position
 - b. Can we invite anyone interested to attend Decembers board meeting?
 - i. Looking into some mom's/groups to bring them in

IV. Treasure Report: Bharathi Shamanna

- A. Financials for the month of Nov--2019
 - Action Items: -Send invoice to comm club for 1/2 payment
 - Reimburse the corp donation
 - communication with tax preparer to confirm what we need to do
- B. Out of the country from January - February
 - a. Presidents to help her in the meantime.

11/12/2019				
Available balance as of today :	\$74,657.93			
Savings:	\$1,642.17			
12 month CD : maturity:6/22/2020 current ba	\$38,334.32			
9 month CD : maturity:6/21/2020 current bala	\$47,503.84			
Total money as of today	\$162,138.26			
Income		Expense		
E-script	0.23	Almaden Little League	800	2 Baseball Team
Race Wire	18754.75	Roland Genise	1213.83	P.E Equipment
Bank Adjustment	0.06	Britt Cain	117.96	Banners
Wrestling	1450	California Sports Design	3138.79	Wrestling/polos/Softball hats
Soccer	2110	Union Middle School	120	1st Timers - Wrestling
Baseball Hat Sale	40	Union Middle School	120	Graveyard Grapplers
Girls Basketball -8th 'A' Team	1440	Britt Cain	822.46	Banner/Baseball/Handball goals
Girls Basketball -6/7th 'B' Team	1100	Roland Genise	816.48	P.E Equipment
RTR Sponsorship	2700	San Francisco CalHeat	400	League & Tournament Fee
		Willow Glen Middle Scho	1100	Holiday Hoops - Basketball
		Greenesport Association	180	Softball-Girls
		Jensen Scales Inc	323	Wrestling Scales Calibaration
		Natalie Mensses	48.79	XC reimbursements
		Bret Harte Middle	13437.19	Coaches Stipend
		Miller Middle School	200	Wrestling Tournament
		Carrie Genise	301.14	RTR Custodial Fee
		ICAND	448.61	Volunteer Vests
		City of San Jose	240	S.E.U Street Closure
		City of San Jose	610.88	RTR Pre Event Billing
		Hoover Middle School	200	BH Wrestling
		Bharathi Shamanna	22	Purchased Postage Stamps
	27595.04		24661.13	

V. Athletic Director Report- Carrie Genise

- A. **Team/s in season:** Cheer, Wrestling, 6/7th Baseball, 8th Baseball, Team Handball, 6/7th Girls BB, 8th Girls BB and Boys Soccer.

- B. **Team/s finishing season:** Baseball will be ending in less than two weeks, Girls BB and Boys Soccer will end shortly after that.

- C. **Team/s beginning season:** Boys 6/7th BB starts Dec. 2nd, Boys 8th BB starts Dec. 2nd, Girls Soccer starts Dec. 2nd

- D. **Month in review...**
 - a. Emailed potential roller hockey coach once again; sadly, coach Scott may not be able to coach Roller Hockey this school year.
 - b. Cleared medical and parent forms on RMA.
 - c. Communicated with returning and new coaches over text, phone and email.
 - d. Communicated with Michelle Elliot (in HR at DO), about new coach stipend process

- e. Compiled coaches certificates and class expiration dates.
 - f. Getting ready for Winter/Spring Coaches' meeting.
 - g. Emailed coaches and/or parents about RMA process, tryouts, parent meetings, gym schedules, equipment, facility access, uniforms, picture forms, donation forms, soccer, baseball and BB game schedules.
 - h. Spoke and emailed with Castellero's AD about new stipend process.
 - i. Attended weekly AD meetings with Sylvia and Marianne during 6th period on Mondays.
 - j. Completed some coaching contracts that Sylvia uploaded to HR.
 - k. Attended soccer, basketball, team handball and baseball games
 - l. Advertised for RTR
 - m. Booked RTR on Facilitron
 - n. Opened up SDR for baseball party
- E. Need to complete.....**
- a. Advertise for track and field assistant coaches.
 - b. Advertise for RTR and Booster Board (shadow) positions.
 - c. Complete more coaching contracts for Sylvia to upload to HR.
 - d. Make sure the 10 RTR tables will be available on Thanksgiving Day
 - e. Book BH Cafeteria for the Wed. night before RTR
 - f. Attend wrestling tournament

VI. Equipment Coordinator Report: Britt Cain

- A. Were handball goals assembled?
 - 1. Yes
- B. Coach Brooke returned the XC uniforms, Got the girls basketball coaches their uniforms.
- C. Upcoming sports - boys basketball and girls soccer

VII. Community Club Representative

- A. No community club rep at this time

VIII. Run Turkey Run- Booster Board

- A. Run Turkey Run meeting held from 6-7pm prior to the booster board meeting.
- B. Any potential volunteers to help the board organize the 2020 RTR?
- C. Run Turkey Run meeting notes can be attached if needed

Next Meeting: December 4th 6:00 Booster Club and 7:00 RTR

End Time 8:22pm

