

Bret Harte Booster Club Meeting Minutes

May 16, 2019

In Attendance: Stacy Pimental, Erin Poole, Bharathi Shamanna, Meredith Shyy, Nicole Caltagirone, Britt Cain.

Meeting at 7:06pm

I. Approval of April 24, 2019 Meeting Minutes

A. MSA

II. **Old Business:** Stacy Pimental and Erin Poole

A. Update on Booster hoodies- Britt to present hoodies to board

B. Communications to local elementary school about shadowing a 2019-2020 board member and/or helping with RTR

1. Stacy to hand Dom 150 flyer copies for distribution to Williams

2. Stacy to email flyer- Alanna to include in her weekly blast

3. Do we ask the other schools to put in their weekly blasts?

C. Include Carrie's retro-pay for AD responsibilities in 2019-2020 budget

D. Reimbursement for track timers: \$149 checks from Castillero, Willow Glen, Burnett, Hoover, Almaden Country and Campbell Christian

E. Filing of non-profit Statement of Information follow up-Stacy

F. Timing Company for RTR- Erin

The company we normally use is exponentially more expensive (almost \$2000 more) so she will look into a second company that is less expensive by checking his references and getting an itemized detailed list of the cost.

III. **New Business:** Stacy Pimental and Erin Poole

A. Confirm 2019-2020 Board Slate

1. Co-Presidents- Stacy Pimental & Erin Poole

2. Vice President- Nicole Caltagirone

3. Treasurer- Bharathi Shamanna

4. Secretary- Meredith Shyy

5. Athletic Director- Carrie Genise

6. Equipment Coordinator- Britt Cain

7. Run Turkey Run- Booster Board and Parent Volunteers

8. Community Club Liaison- ~~Dom~~Erene

Will find out potential replacement next week.

- B. Vote on Preliminary Budget with additions or exclusions of the following:
 1. Carrie Genise retro-pay for AD responsibilities-
 2. Funds to support to BCC Water Stations phase /phase 2
 3. Funds for Alanna's lunchtime supervision support shared with BCC
 4. Coach Amanda's proposed 2019-2020 budget increase/changes
 5. Carrie's 2019-2020 budget forecast- Handball?
 6. Britt's proposed 2019-2020 budget forecast

*** Note: It was realized that Ricki Quevedo has possession of the medals for RTR. Stacy to email Ricki, Dom to follow up.*

- C. Discuss Alanna Calloway Wilson email requesting monetary funding
 1. Non- athletic support request
 2. May assist with school clubs handling/support (No Alice Sappey)
 3. Note Preamble from Booster Constitution:

BRET HARTE BOOSTER CLUB CONSTITUTION

PREAMBLE

The purpose of this organization shall be to provide quality after-school and lunchtime sports and clubs programs for the students of Bret Harte Middle School, San Jose, California. Young people prosper by being able to participate in extracurricular activities. The Booster Club will promote a close bond of cooperation among the parents, faculty, administration, and students. It will initiate or sponsor programs having the goal of promoting and improving the general welfare of the students.

The board will not be willing to support a partial position in the office.

*** Board has more questions about Sylvia's position and what we need. Stacy and Erin to request meeting with Alanna.*

***Once the budget is forecast it will be presented to the board for approval, due to the principal's request for the booster club to pay for a part time office position.*

- D. Survey reports to coaches- Do we provide parents the same opportunity to provide feedback for quality control?
 1. Are we aware of any complaints this past year?

Will be addressed at a later date

- E. RTR Summer planning
 1. Sponsorship- update forms, new contacts, etc
 2. Filing City Documents/permits, etc. Dates/ city contact info?

Summer meeting to be determined
- F. Second Cheer team option/opportunity
 1. A team- More competitive, year long, travels, works with Amanda G
 2. B team- Smaller Non-competitive, Fall-Winter only, shares school

Basketball game cheer schedule with A Team and Rallies. Possible available Coach Amanda Whitaker

*** board voted to approve the budget for Amanda and cheer and choreography*

IV. Treasure Report: Bharathi Shamanna

A.

5/13/2019	
Available balance as of today :	\$72,623.66
Savings:	\$1,641.99
12 month CD : maturity:6/22/2019 current balance:	\$38,320.86
9 month CD : maturity:9/21/2019 current balance:	\$47,494.31
Total money as of today	\$160,080.82

B. Income

Income	
E-script Fundraising	147.58
Golf Team -2019	3680.00
	3827.58

C. Expenses

Expenses:		
Bharathi Shamanna	Ink + RTR Postage	\$38.08
Melissa Baker	Cheer-Discretionary Fund	\$120.00

Carrie Genise	utility tub	\$21.82
Roland Genise	Heart Rate/ TV mounts	\$260.58
MTP	Tennis League Fees	\$100.00
WVAL	Track & Field Awards	\$94.53
S.J.U.S.D	Feb'19 Extra Duty	\$1,151.63
S.J.U.S.D	coach's stipend - Feb '19	\$4,418.35
		\$6,204.99

V. **Athletic Directors Report:** Carrie Genise

- A. 2019-2020 Booster Club meeting dates set
- B. Booster Summer mailer
- C. Summer action items

Athletic Director Report

Teams in season: roller hockey, track and field, after school club wrestling, team handball (is still practicing for their Sweden tournament), and cheer for 2019-20. The track county meet is May 21st.

Teams finishing seasons: tennis and golf. Golf had their most successful year to date!

Met with cheer coach (Amanda Griffeth), and attended Cheer Parent meeting, as well as met with the track and field coaches for an end of the season meeting. It's been a rough season due to a high number of participants/athletes and a non-cohesive coaching staff that isn't always available for practices.

Cleaned and organized the BH red container behind the tennis courts with the help of Coach Micki, Duke and Flavio. It had a slew of paint and old Lacrosse equipment in it. It is now completely available to store the track and field equipment.

The Booster/RMA summer mailer is complete, but not yet copied.

Advertising for BH Coaches next year... we are in need of a head wrestling coach and a number of XC and track coaches. I have meetings with a potential wrestling coach and two potential track and field coaches this week.

BH Annual Coaches Contract Meeting is scheduled for May 29th in the BH Hangout from 3:30 to 5:30p.m.

AD Annual Scheduling Meeting is set for May 23th in the BH Hangout from 4:30 to 6/6:30p.m.

VI. **Equipment Coordinator Report:** Britt Cain

- A. Purchases/ Expense overview for the month
- B. Summer action items
- C. Coaches survey update/ feedback

VII. **Community Club Representative Report:** Dom Ereno

- A. Update on shared funding with Booster Club lunchtime supervision
- B. Water fountain update

Booster club hesitant to help expense the water fountain expenses. We will consider helping with phase two of the water fountains. Stacy to construct an email to Community Club to withdraw support until phase two.

Meeting Adjourned 9:22