

Bret Harte Booster Club Meeting January 15, 2020

Meeting start time 7:10pm

I. Approval of December 4, 2019 Meeting Minutes

A. M/S/A

II. Old Business: Erin Poole

- A. Open Board Positions for 2020/2021 Need: Treasurer, Secretary, Equipment Coordinator, RTR Coordinator, -Jen McLaughlin confirmed she will be VP, Britt confirmed for President
 - 1. Mark Lewis responded to Stacy and is not able to commit to a board position
 - 2. Britt's friend Kristin O'Leary might be interested in secretary or treasurer position.
- B. Stacy created a new email address for Bharathi so all Treasurer related communication can go directly to her.
- C. BHBC website
 - 1. Stacy to add Sept/Oct/Nov/Dec 2019 minutes to the Booster website
 - 2. RTR links and volunteer sign ups removed
- D. Stacy delivered lunch to Sylvia as a thank you for all her help with RTR
- E. Nicole purchased a gift card for Dom as a thank you for all his help with RTR

III. New Business: Erin Poole

- A. Booster meeting time
 - 1. Are we going to stay with a 7pm start time or move our final 2020 meetings to 6pm. Meeting voted to stay at 7:00pm
- B. Run Turkey Run Chair- Can we brainstorm a list of individuals to reach out to so the board has more support next year.
- C. Carrie sent a message through the athlete site to express our need for 2020-2021 board members.
 - 1. We are going to work hard to recruit the next class of volunteers.
 - 2. Nicole to ask Amanda Booth
 - 3. Graystone HSC meeting (britt and Stacy to check next dates)
 - 4. Stacy to reach out to Holly Stevens
 - 5. Meredith checked in with Jada Tompkins

6. Britt to check with Stepanie Bellucci and ask about the next board meeting.

IV. Treasurer Report: Stacy Pimental -Bharathi out of town until end of February 2020

A. Financials: Treasurer is absent and current financials are unavailable.

B. Action Items:

1. Send invoice to comm club for 1/2 payment-Reimburse the corp donation- Stacy to send email to Bharathi
2. Tax preparer: Bharathi has not heard from the tax preparer so believes everything has been handled
3. Confirm all deposits from RaceWire to ensure all revenue was received
 - a. Will confirm in early March when Bharathi has returned

C. Stacy Wrote Checks for Expenses (December 3rd-January 15th):

Expenses:

Chk#4323 Roland Genise (PE Equipment Expense)	\$872.43
Chk#4324 Erin Poole (RTR Air Home Expense)	\$15.28
*Need Co Signature from authorized account holder-Bharathi to sign when she returns early March 2020) check pending	
Chk#4325 ICAND Promotions (RTR T-Shirt order Expense)	\$5,887.72
Chk#4326 Carrie Genise (Cardio/Weight room Expense)	\$3,576.85
Chk#4327 SJUSD Invoice #28355 (Clubs)	\$274.37
Chk#4328 SJUSD Invoice #28278 (Clubs)	\$418.73
Chk#4329 PE Printer Toner Expense (Georgina Kott)	\$153.64
Chk #4330 Nicole Caltagirone (Dom Card)	\$50.00
Chk #4331 Roland Genise (Cardio/PE Equip)	\$1395.08

Deposits:

12/05/19 RTR T-Shirt Sales Carrie Genise collected	\$1,310.00
12/16/19 Sports Donation (Boys Basketball 6th/7th)	\$2,152.00
1/15/2020 Girls Soccer (All Grade Levels)	\$1650.00

V. Athletic Director Report- Carrie Genise

Athletic Director Report- January 15, 2020

Team/s in season: Cheer, 6/7th boys BB, 8th boys BB and girls Soccer

Team/s ending season: Wrestling

Team/s beginning season: boys and girls VB starts Feb. 3rd, boys and girls tennis starts in Feb., golf and track start in mid March

Month in review...

1. Cleared medical and parent forms on RMA.
2. Communicated with returning and new coaches over text, phone and email.
3. Hosted a Cheer Parent Meeting.
4. Organized Booster and AD emails, coaches info, excel spreadsheets, etc.
5. Created new practice expectations for Cheer athletes.
6. Emailed coaches and parents about RMA process, tryouts, gym schedules, equipment, facility access, uniforms, picture and donation forms.
7. Attended weekly AD meetings with Sylvia and Marianne during 6th period on Tuesdays.
8. Talked with BB Coach about limiting the amount of players who make the team next year, reducing overall number from 16 to 12.
9. Advertised for track and field assistant coaches.
10. Advertised for RTR and Booster Board positions.
11. Communicated with Scott Westbrook about coaching roller hockey at BH. Scott isn't able to this year.
12. Advertised for a roller hockey coach for 2020.
13. Checked Leland's website for roller hockey coaches' email address, to no avail.
14. Advertised for a 6th grade boys' BB coach for 2021.

Need to complete...

1. Advertise for track and field assistant coaches.
2. Advertise for RTR and Booster Board positions.
3. Communicate w/ J. Murphy (at DO), about releasing BH coaching stipends sooner.
4. Contact Roller Hockey Coach at Leland.
5. Create Agenda for and host SJUSD VB COACHES meeting in early Feb. 2020.
6. Advertise for a 6th grade boys' BB coach for 2021.
7. Ask Booster Board if tennis coach may have three BH teams.
(Board approved three teams)

VI. Equipment Coordinator Report: Britt Cain

- A. The girls basketball coach returned the basketball uniforms
- B. I gave the girls soccer coach more ice packs
- C. I will start checking with coaches on if they need any new equipment for next school year and will compile a list.

VII. Community Club Representative

- A. No community club rep at this time

VIII. Run Turkey Run- Booster Board

- A. Refund to be issued from the city for missing road closure items
 - 1. Erin left a message the first week in January to confirm refund and will follow up with another message later this week if she hasn't heard back from the city rep.

Meeting Adjourned at 8:15